

CLASS REGISTRATION FORM



REGISTRANT INFORMATION

Name _____ Email _____

Address _____ Zip Code _____

Phone _____ Work/cell _____

REGISTERING FOR:	PAYMENT:	
<input type="checkbox"/> Level class: (\$340) level _____ meeting days/times _____	<input type="checkbox"/> Check / cash	
<input type="checkbox"/> Conversation class: (\$112.50) convo _____ meeting days/times _____	<input type="checkbox"/> Visa, MasterCard, American Express Card # _____ exp. _____	
<input type="checkbox"/> Private lessons: _____ sessions _____ meeting days/times _____	Signature _____	
<input type="checkbox"/> Semi-private lessons _____ sessions _____ meeting days/times _____	MAIL form to:	Dígame Language Instruction 2504 N. California Avenue Chicago, IL 60647
<input type="checkbox"/> Workshop(s): workshop title 1 _____ date(s) _____ cost _____		
workshop title 2 _____ date(s) _____ cost _____	PHONE it in:	773 – 235 – 1499

How did you hear about Dígame?

- Live nearby Logan Square Chamber of Commerce/Neighborhood Association
 Google Recommended by _____
 Craig's List Other _____

For office use
DATE _____
QB _____ ML _____
CHCK _____
AUTH _____

REFUNDS & MISSED CLASSES

Please read carefully

Refunds: Refunds are issued when a class is cancelled by Dígame, or when a student has attended no more than the first two meetings of a group class. In ALL cases other than cancellation by Dígame, a 20% processing fee will be deducted from the refund. All loaned materials and library books must be returned before a refund is issued. Unclaimed refunds automatically convert into nontransferable group class credit thirty days after the first class date; credit is redeemable within six months of payment.

Missed classes: Students who miss a class may attend another class of that same level the same week as the missed class, as long as that class has filled and is in session, and students notify the office prior to their attendance. No refunds or credit are given for missed classes.

Private and semi-private lessons are rescheduled only if the office is notified 24 hours in advance of the meeting. Private and semi-private lessons cancelled less than 24 hours in advance are billed at the regular rate of the class.

I have read and understand the above policies regarding refunds & missed classes.

Signature _____ Date _____